

10 February 1975

Mr. Thomas Meyer  
U. S. Civil Service Commission  
Bureau of Executive Manpower  
1900 E Street, N.W.  
Washington, D.C. 20415

Dear Mr. Meyer:

This will confirm our telephone conversation today in which I advised you that the Central Intelligence Agency is withdrawing [redacted] from the Seven-Week Executive Education Program at the Federal Executive Institute, 4 May - 20 June 1975. In [redacted]'s place we are substituting [redacted], GS-16, whom we earlier designated as an alternate for this Program. Optional Form 37 for [redacted]'s on file with your office.

We appreciate your cooperation in making this change and regret any inconvenience it may have caused.

Sincerely,

[redacted]  
Executive Secretary  
Training Selection Board

ES-TSB: [redacted]:maq

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